



Minutes

Tadcaster & Villages Community Engagement Forum (Partnership Board)

Venue:	The Ark, 33 Kirkgate, Tadcaster LS24 9AQ.
Date:	Monday 11 July 2016
Time:	7pm
Present:	<u>District and County Councillors</u> Councillors Don Mackay (Chair), Keith Ellis and Chris Metcalfe. <u>Co-opted members</u> Steve Cobb, Trevor Philips and Avis Thomas (Vice-Chair).
Apologies:	Councillor R Sweeting
Officers present:	David Gluck (Tadcaster & Rural CIC) and Daniel Maguire (Democratic Services Officer, Selby District Council).
Others present:	Kate Urwin (Yorkshire Energy Doctor CIC).
Public:	0

1. DISCLOSURES OF INTEREST

None.

2. MINUTES

The minutes of the Partnership Board meetings held on 21 March 2016 and 16 May 2016 were confirmed as a correct record.

RESOLVED:

To confirm as a correct record the minutes of the Partnership Board meetings held on 21 March 2016 and 16 May 2016.

3. GRANT APPLICATION – YORKSHIRE ENERGY DOCTOR

David Gluck introduced Dr Kate Urwin (Director, Yorkshire Energy Doctor Community Interest Company) who presented the application. The category B application was for £928 towards the 'Warming Tadcaster and Villages' project, which included match-funding of £360.50.

It was explained that the funding was to enable home visits, in particular to vulnerable groups and low-income households to assess energy needs and potential cost savings. In addition the service would be able to provide debt advice and support. It was confirmed that the advice provided would be independent.

The Board was supportive of the application, but asked that additional work be undertaken to promote the availability of the service in particular through the Selby District Council communications team.

RESOLVED:

To approve the application for £928 to the Yorkshire Energy Doctor Community Interest Company, subject to the company working closely with Selby District Council's communications team to promote the service within the Tadcaster & Villages CEF area.

4. UPDATE ON PREVIOUS ACTIONS / DECISIONS

Minute 26 – it was confirmed that the CCTV posts had been repainted.

Minute 29 (i) – it was confirmed that David Gluck had approached Church Fenton Parish Council with regard to it putting forward a person to be co-opted to the Partnership Board.

5. BOARD MEMBERSHIP

It was noted that there were four vacancies for co-opted members. It was confirmed that Councillor Kirsty Poskitt (Tadcaster Town Council) had expressed an interest in joining the Partnership Board, and the Board agreed to invite her to the next meeting.

The Board also considered the possibility of co-opting a member from Tadcaster Grammar School. It was noted that various restructuring of posts at the school meant it was unlikely an appropriate person would be identified until the autumn.

RESOLVED:

To invite Councillor Kirsty Poskitt (Tadcaster Town Council) to join the Partnership Board as a co-opted member, and to attend the next meeting.

6. BUDGET UPDATE

The financial report had been circulated with the agenda. The Board noted that a majority of spending had been within the Tadcaster town area. A discussion took place regarding the merits of a 'Beer and Battles' tourist project which would use the range of historic breweries, pubs, churches and battle-sites within the CEF area to promote the whole area.

The Board also noted the work of the Friends of Tadcaster Library and suggested inviting a representative to attend the next meeting to update the Board on recent and future developments with a view to identifying ways that the CEF might be able to support the Friends.

RESOLVED:

- (i) To note the budget report;**
- (ii) To invite a representative from Friends of Tadcaster Library to the next meeting to update the Board on recent and future developments.**

7. 'PROJECT TADCASTER' UPDATE

Councillor Metcalfe updated the Board on developments with 'Project Tadcaster'. It was noted that the project had been scoped and was awaiting further developments with Plan Selby and the organisational review at Selby District Council.

8. EVENTS ARCHIVE PROJECT

David Gluck updated the Board on progress with the project. David confirmed that he was awaiting a costed plan from Rural Arts North Yorkshire, and would invite a representative to attend the next Partnership Board meeting.

9. UPDATE FROM THE THIRD SECTOR PARTNER

The latest work programme from the Tadcaster and Rural Community Interest Company (CIC) had been circulated with the agenda. It was noted that the CIC had a new website, which would strengthen transparency by enabling the online publication of board meeting minutes and financial information.

It was noted that the new 'Visit Tadcaster' website was live with new content, including the first video. It was suggested that the CIC may wish to arrange an official launch of the new website at the CEF Forum in November.

The Board were informed that the first Business Forum had taken place, but had not been well attended. It was reported that this could have been due to an event having taken place the night before. Suggestions had been made at the Business Forum that Tadcaster would benefit from having a Chamber of Trade. The Board considered that the Business Forums had been supported by the CEF to provide a platform for local businesses to come together, which may lead to the formation of a Chamber of Trade but that this would have to be directed by local businesses.

It was confirmed that plans for Manor Farm were progressing, and that an application had been submitted to North Yorkshire County Council for an asset transfer.

10. NEW COMMUNITY DEVELOPMENT PLAN (CDP)

The draft CDP was not available at the meeting, but David Gluck confirmed it would be emailed to Board members via the Democratic Services Officer in due course. It was noted that ideas for substantial projects were required to populate the CDP, with a suggestion that these could be themed around 'recovery' (following the reopening of the Tadcaster bridge) and the Selby District Council Corporate Plan. The final draft would be brought to the September Board meeting.

11. ANNUAL REPORT 2015/16

David Gluck presented the Annual Report 2015/16 to the Board.

RESOLVED:

To approve the Annual Report 2015/16.

12. FUNDING APPLICATIONS MADE TO MULTIPLE COMMUNITY ENGAGEMENT FORUMS

It was noted that the Board had passed a resolution in November 2015 which required that any funding applications made to multiple CEFs were rejected without being brought to the Board. It was reported that this had caused problems with a number of recent funding applications that had been rejected without being brought to the Board.

The Board recognised the difficulties associated with the previous resolution, but also reiterated its view that it did not want to support generic applications made to multiple CEFs where a tangible benefit for the Tadcaster & Villages CEF area could not be demonstrated.

RESOLVED:

That applications for funding that are made to multiple (i.e. more than one) CEFs simultaneously must demonstrate that they have worked with the third sector partner to ensure that the application or project that delivers specific and measurable outcomes for the Tadcaster and Villages CEF area. Applications that cannot demonstrate this will not be considered by the Partnership Board.

13. RAILINGS IN TADCASTER CONSERVATION AREA

This item had not been listed on the agenda however the Chair agreed to it being tabled at the meeting.

Councillor Metcalfe outlined a project to repaint railings at three locations within the Tadcaster Conservation Area and circulated a quotation from BK Parnaby for £2,793 (plus VAT). The three areas were; Tadcaster bus station, outside St Joseph's Church and at the Leeds Road junction.

The Board considered the proposal and noted that the priority locations were the bus station and outside St Joseph's School. The cost of repainting the railings at the Leeds Road junction was considered too high.

RESOLVED:

To commission BK Parnaby to undertake the repainting of railings at Tadcaster bus station and outside St Joseph's School at a total cost of £1,024 (plus VAT).

14. EVENT TO MARK RE-OPENING OF TADCASTER BRIDGE

This item had not been listed on the agenda however the Chair agreed to it being tabled at the meeting.

Councillor Metcalfe suggested that the Board may wish to consider supporting a celebratory event to mark the re-opening of the bridge over the River Wharfe in Tadcaster. He explained that David Edmunds (Dep Arts Limited) was working on an Arts Festival project in Selby and would be able to deliver a similar live-performance event for Tadcaster. It was noted that an initial outline cost for such an event would be £50,000 and that David Edmunds could develop a project for circa £3,000.

The Board agreed to consider the suggestion at the next meeting, but felt that it would be helpful to meet with David Edmunds in advance of the next meeting to consider options and costs.

RESOLVED:

To convene an extraordinary meeting of the Partnership Board to discuss options and costs with David Edmunds as soon as possible.

The meeting closed at 8.53pm
